

Administration of Medication and Sick Child Policy

At the Den we follow the guidelines below regarding medication:

- Medication may be administered. It must be in-date and prescribed for the current condition.
- Children taking prescribed medication must be well enough to attend the setting.
- As a setting we adhere to the Early Years Foundation Stage, Safeguarding and Welfare Requirements 2014 and we have agreed that no un-prescribed medication will be given to children. If your child has a health reason to need medication such as Paracetamol or Calpol a GP or nurse should be able to prescribe this.
- No medication containing aspirin will be given to any child attending this setting, unless it has been prescribed by a health professional e.g. doctor, dentist, nurse or pharmacist.
- Children's prescribed drugs are stored in their original containers, in accordance with product and prescriber's instructions and are clearly labelled and are inaccessible to the children. All medication will be securely stored and out of reach of children in the locked storage cupboard in the Millennium Room.
- Parents/carers give prior written permission for the administration of medication.
- This states the name of the child, name/s of parent(s), date the medication starts, the name of the medication and prescribing doctor, nurse, dentist or pharmacist, the dose and times, or how and when the medication is to be administered.
- If there are any changes to dosage from the initial prescription (for example with an inhaler) this needs to be in writing from the child's Doctor, nurse or pharmacist.
- If the administration of prescribed medication requires medical or technical knowledge, tailored training is provided for at least 2 relevant members of staff by a health professional prior to the child attending the setting.
- We use the Medication log to record any administration of medicine and record; time, date, dosage and the form is signed by both the staff member administering the medication and the parent/carer on collection of the child.
- We will ask you to review your Child's registration form and health requirements to check details are correct when children attend the setting with prescribed medication
- If a practitioner at this setting is taking medication which they believe may affect their ability to care for children, they should inform the manager and only work directly with children after seeking medical advice and a thorough risk assessment being carried out. The provider will require evidence of this before the practitioner is able to work directly with children.
- All staff medication whether prescribed or un-prescribed will be securely stored and out of the reach of children in the locked cupboard in the Millennium Room.

Sickness Policy

All parents are shown this policy so that they are aware of our policy on the exclusion of ill or infectious children. This is also discussed with parents during our home visit or initial settling in visit to the setting.

We do not provide care for children who are unwell, have a temperature, or sickness and diarrhoea, or who have an infectious disease. This is in line with the Health Protection Agency's 'Guidance on Infection Control in Schools and other Childcare Settings'

http://www.publichealth.hscni.net/sites/default/files/Guidance_on_infection_control_in%20schools_poster.pdf

The setting adopts a 48-hour rule for sickness and diarrhoea. This means that children and staff cannot return to the setting until 48 hours after their last bout of sickness and/or diarrhoea.

For older children, with obvious sickness and diarrhoea, the parents/carers will be contacted and asked to collect them immediately.

In the event of your child/children becoming ill whilst at the setting, the staff will follow the outlined procedure below:

- Keyperson/lead practitioner to assess the child/ren and decide on appropriate action required.
- If the child is thought to have an infectious disease or is deemed too unwell to attend the setting, the Keyperson/lead will contact the child's parents/carers to ask them to collect the child.
- If the child's parent/carers are unavailable emergency contact numbers will then be used.
- While the child is deemed well enough to attend the setting, or is awaiting collection by his/her parents, the child will be offered fluids and supported in a quiet or rest area.

Children with headlice are not excluded, but must be treated to remedy the condition. Parents are notified if there is a case of headlice in the setting.

Parents and visitors are notified if there is an infectious disease, such as chicken pox.

Good hygiene practice concerning the clearing of any spilled bodily fluids is carried out at all times.

HIV (Human Immunodeficiency Virus) may affect children or families attending the setting. Staff may or may not be informed about it. Children or families are not excluded because of HIV.

Staff suffering from sickness and diarrhoea do not handle food and are sent home as soon as staffing ratios allow. Staff are not able to return to work until they have been clear of sickness or diarrhoea for 48 hours.

The Public Health England South Region (Tel 0300 303 8162) is notified of any infectious disease that a qualified medical person considers notifiable. (Infectious Disease (Notification) Act 1889)

Child needs to be sent home immediately	Child does not need to be sent home immediately
<p>Contact parent/ carer</p> <p>Make child suitably comfortable, Encourage rest/ fluids, whatever is required/ appropriate to their illness symptoms</p> <p>Move child to a more appropriate area of the nursery</p> <p>Dress/ undress appropriately</p> <p>Comfort and reassure child/ren</p> <p>Update and inform parents/ carer on collection</p> <p>Advise Doctors appointment if this is felt necessary</p> <p>Request the parent/ carer phones later/ next day/ after Dr. appointment to inform the setting of the diagnosis</p>	<p>Make child suitably comfortable</p> <p>Encourage rest/ fluids, whatever is required/ appropriate to their illness symptoms</p> <p>Encourage quiet activity</p> <p>Inform all staff of the situation and advise close monitoring if child moves away to play</p> <p>Dress/ undress appropriately</p> <p>Regularly assess child/ ren</p> <p>Update and inform parents/ carer on collection</p> <p>Advise doctors appointment if felt necessary</p> <p>Request parent/ carer phones later/ next day if there is any developments or diagnosis</p>

Notify other users of the setting if the child is discovered to have an infectious/contagious condition/illness respecting the privacy of the ill child/family

Advise parent/carer on the agreed time of return to the setting, taking into consideration the illness and required incubation periods.

Notify Public Health England of any notifiable disease followed by Ofsted (including what steps are being taken to minimise the risk).

CORONAVIRUS Updated September 2020

Ensuring that pupils, staff and other adults are following the current Government guidance on self isolation, LFT and PCR testing.

If anyone in The Den becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow stay at home: guidance for possible or confirmed coronavirus (COVID-19) infection, which sets out that they must self-isolate for at least 5 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household are able to continue to move freely but must LFT test daily.

If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.

If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.

PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). More information on PPE use can be found in the safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) guidance.

As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.

Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.

Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people.

