

The Den e-Safety Policy

Purpose

The Den After School Club is committed to ensuring the safety and well-being of all children including those in our Early Years Foundation Stage (EYFS) program when engaging with digital technology. This eSafety policy outlines our approach to promoting safe and responsible use of technology while protecting young children from online risks in an age-appropriate manner.

Scope

This policy applies to all children including EYFS children (ages 3–5), staff, volunteers, and Parents/Carers involved in The Den After School Club. It covers the use of digital devices, such as tablets or computers, used for educational or recreational purposes during club activities.

Policy Statements

Safe Use of Technology

- All digital devices used in the EYFS setting are age-appropriate, with strict content filters and parental controls in place to block inappropriate material.
- Technology use is limited to supervised, structured activities, such as educational games or apps approved by staff.
- Children will not have unsupervised access these devices nor access to the internet or devices with online connectivity.

Staff Responsibilities

- Staff are trained in eSafety principles and will closely supervise all technology use to ensure children's safety.
- Staff will model safe and responsible technology use, such as explaining how to use devices appropriately.
- Any eSafety concerns, such as accidental exposure to inappropriate content, will be reported immediately to the Club Coordinator and addressed with Parents/Carers if necessary.

Age-Appropriate Education

- EYFS children will be introduced to basic eSafety concepts through simple, age-appropriate discussions, such as “only use the tablet with a grown-up” or “tell a teacher if something on the screen makes you feel worried.”
- Activities will focus on building early digital awareness, such as recognizing safe apps or understanding that devices are for specific tasks.

Parental Involvement

- Parents/Carers will be informed about the club's eSafety practices and encouraged to reinforce safe technology use at home.
- Any concerns about a child's exposure to technology outside the club should be reported to the Club Coordinator to ensure consistent support.

Data Protection and Privacy

- No personal information about EYFS children will be shared online or stored on devices without parental consent.
- Photos or videos of children taken during club activities will only be used with explicit parental permission and stored securely, in line with GDPR guidelines.
- Devices will be regularly checked to ensure no unauthorized apps or content are accessible.

6. Managing eSafety Incidents

- Any eSafety incidents (e.g., exposure to inappropriate content or misuse of devices) will be logged, investigated, and addressed promptly.
- Parents/Carers will be notified of any incidents involving their child, and appropriate actions will be taken, which may include revising device settings or limiting access.

Implementation and Review

- The eSafety policy will be reviewed annually or as needed to reflect changes in technology or regulations.
- Staff will receive regular eSafety training to stay informed about best practices.
- Parents/Carers can access this policy and provide feedback via the Club Coordinator at thedenclevedon@outlook.com

Date: 01.09.20	Signed: AGriffin
Date: 17.06.25	Signed: AGriffin